



---

The Central Shenandoah Planning District Commission (CSPDC) will hold a meeting at Department of Social Services, in **Buena Vista, at 25 CJ Morrison Drive, on Monday, October 19, at 7:00 p.m.**

Please contact Kimberly Miller (kimberly@cspdc.org) or 540-885-5174, if you would like to attend.

### **AGENDA**

1. Call to Order
2. Public Comment
3. Minutes from August 17, 2026 CSPDC Commission Meeting\*
4. Reports
  - a. Chairperson
  - b. Executive Director
  - c. Treasurer\*
5. Resolution of Support for Rural Health Transformation Program (Board Action Form #26-14)\*
6. Resolution of Support for Virginia Eviction Reduction Program (Board Action Form #26-15)\*
7. Remote Electronic Participation and All-Virtual Meeting Policy (Board Action Form #26-16)\*
8. Presentation: Scenic Viewshed Preservation — Lynn Crump, Scenic Virginia
9. Other Business
10. Adjournment

\*Action Needed

Next CSPDC Commission Meeting: Monday, December 14, 2026, at the CSPDC Office.



**Minutes of the  
Central Shenandoah Planning District Commission  
Full Commission Meeting  
112 MacTanly Place  
Staunton, VA 24401  
August 17, 2026, 7:00 p.m.**

**Attendance: 25**

|   | <b>Augusta County</b>       |   | <b>Rockbridge County</b>  |   | <b>Staff</b>        |
|---|-----------------------------|---|---------------------------|---|---------------------|
| ✓ | Carolyn Bragg               |   | Leslie Ayers              | ✓ | Garreth Bartholomew |
|   | Vacant                      | ✓ | Chris Slaydon*            | ✓ | Zach Beard          |
|   | Julia Hensley               |   | <b>Rockingham County</b>  | ✓ | Philippe Bone       |
|   | <b>Bath County</b>          | ✓ | Sallie Wolfe-Garrison     | ✓ | Jeremy Crute        |
| ✓ | Lynn Ellen Black*           |   | Joel Hensley              | ✓ | Ann Cundy           |
|   | <b>City of Buena Vista</b>  | ✓ | Rachel Salatin            | ✓ | Kayla Dixon         |
|   | Jesse Lineberry             | ✓ | Kim Sandum*               | ✓ | Danielle Gannon     |
|   | <b>City of Harrisonburg</b> |   | <b>City of Staunton</b>   | ✓ | Donnie Kern         |
| ✓ | Laura Dent                  | ✓ | Brad Arrowood             | ✓ | Rachel Kinzer       |
|   | Nasser Alsaadun             | ✓ | Sharon Angle              | ✓ | Paula Melester      |
|   | Adam Fletcher               |   | <b>City of Waynesboro</b> | ✓ | Kimberly Miller     |
|   | <b>Highland County</b>      | ✓ | Terry Short               | ✓ | Rich Sagui          |
|   | Henry Budzinski             | ✓ | Leslie Tate               | ✓ | Devon Thompson      |
|   | <b>City of Lexington</b>    |   |                           |   |                     |
| ✓ | John Driscoll               |   |                           |   |                     |

\*Indicates remote electronic participation

### **Call To Order**

The Commission meeting of August 17, 2026, was called to order at 7:00 p.m. Vice Chair Carolyn Bragg presided as Acting Chair following the passing of Chair Frank Friedman.

### **Remote Participation**

Acting Chair Bragg noted that several Commissioners provided notice of their inability to attend in person and requested to participate remotely by Teams. She stated that the Commission's Remote Participation Policy requires the assembled quorum of members to approve remote electronic participation. Mr. Arrowood moved, seconded by Ms. Angle, to approve remote electronic participation, including the ability to vote, for the Commissioners participating by Teams. The motion carried unanimously.

### **Public Comment**

Acting Chair Bragg opened the floor for public comments. There were no public comments.

---

### Consideration of Minutes

Acting Chair Bragg presented the minutes of the meeting held on June 15, 2026. Ms. Tate moved, seconded by Mr. Short, to approve the minutes as presented. The motion carried unanimously.

### Chair's Report

Acting Chair Bragg reported on the following items:

- She discussed the loss of Chair Frank Friedman on July 2nd, noting it was a shock to the Commission. The Commission made a gift in his memory to the Frank Friedman Memorial Fund at the Community Foundation of Rockbridge, Bath, and Alleghany. She invited Commissioners to share remembrances; several Commissioners spoke to his character, compassion, and charismatic personality. Commissioner Driscoll noted he would share the Resolution of Appreciation (discussed later in the Agenda) with the Lexington City Council at its next meeting.
- She welcomed John Driscoll as the newest Commissioner representing the City of Lexington and asked him to introduce himself. Mr. Driscoll noted his prior service on the Lexington Planning Commission and his first interaction with the CSPDC when he participated in a comprehensive plan rewrite. His earlier career was in regional planning, and he and his wife relocated to Lexington/Natural Bridge to be near her family.
- She welcomed Kayla Dixon as CSPDC's newest full-time staff member, serving as Community Outreach and Engagement Planner. Ms. Dixon previously served as the JMU MPA graduate assistant and graduated in May.
- She welcomed Lauren Stuhldreier, Economic Development Representative with the U.S. Economic Development Administration, who presented later in the meeting.

### Executive Director's Report

Ms. Cundy reported on the following items:

- **Virginia Retirement System (VRS):** Ms. Cundy thanked Kimberly Miller and Donnie Kern for their work transitioning the CSPDC into VRS.
- **BRITE Transit:** The transition to new turnkey contractor Resource Management Systems (RMS) is underway.
- **Water Supply Plans:** CSPDC submitted a third round of funding applications to VADEQ for the Upper Shenandoah and Upper James water supply plans. Thanks in part to VAPDC's advocacy during the last General Assembly session, each plan is eligible for approximately \$40,000 in this round for Phase Three work, up from \$8,000 in prior rounds. Ms. Cundy credited VAPDC Executive Director David Blunt for his role in securing the increase.

- 
- **Groundwater Studies:** Staff continue coordinating with the Alliance for the Shenandoah Valley, VADEQ, and USGS regarding potential local or regional groundwater studies.
  - **FY26 Annual Report:** Staff are preparing another round of visits to member boards and councils this fall to share the FY26 annual report and hear local priorities for the coming year.
  - **Childcare Data Partnership:** CSPDC has partnered with the Virginia Early Childhood Foundation on a GIS-based analysis of childcare availability and demand in the region, with Regional Planner Rachel Kinzer leading the GIS work.
  - **Rural Health Transformation Initiative:** CSPDC is exploring a role administering the “Connected Care Closer to Home” component of the federal Rural Health Transformation Program with DMAS, potentially funding telehealth or mobile care projects through local health systems. Staff have met with Augusta Health and are engaging Sentara RMH and Carilion Clinic, under a tight federal deadline requiring at least one project under contract by July 31. Discussion followed on what provider types, including non-corporate or cooperative care models, might be eligible.

### **Treasurer's Report**

Treasurer Terry Short introduced the Treasurer's Report and turned the floor over to Finance Director Donnie Kern. Mr. Kern introduced David Blount, Executive Director of the Virginia Association of Planning District Commissions (VAPDC), for a special presentation. Mr. Blount announced that Acting Chair Bragg had joined the VAPDC Board as of the end of July and then he presented the 2026 VAPDC Gordon Dixon Award to Executive Director Ann Cundy in recognition of her outstanding leadership and contributions to promoting regionalism in the Commonwealth.

Mr. Kern then presented the Treasurer's Report, noting that CSPDC's financial position remains strong. Mr. Kern noted changes in revenues and expenses, specifically an increase in contracted services due to the Rockbridge County Airport Feasibility Study, which was not included in the original or amended budget. He noted that the annual audit is proceeding smoothly.

Mr. Short moved, seconded by Ms. Tate, to approve the Treasurer's Report as presented. The motion carried unanimously.

### **Resolution of Appreciation for Frank Friedman**

Acting Chair Bragg read the Resolution of Appreciation honoring Chair Frank Friedman (full text included in the meeting materials). The Resolution recognized Mr. Friedman's service on the Commission from 2015 until his passing on July 2, 2026, his contributions as Mayor of Lexington and representative to the Go Virginia Region 8 Council and the Improve I-81 Advisory Committee; his advocacy for succession planning and the Commission's transition to the Virginia Retirement System; and the collegiality and respect he brought to

---

every meeting. Chair Bragg expressed the Commission's deepest sympathies to his family and honored his memory, decade of service, and leadership.

### **Appointment of Executive Committee Member (BAF #26-13)**

Acting Chair Bragg reported that the vacancy on the Executive Committee created by Chair Friedman's passing must be filled through appointment by the full Commission, per CSPDC Bylaws, from among Commissioners representing jurisdictions not currently represented on the Executive Committee. The eligible Commissioners are: Lynn Ellen Black (Bath County), Jesse Lineberry (Buena Vista), Henry Budzinski (Highland County), and John Driscoll (Lexington). Ms. Black declined due to other commitments. Mr. Driscoll expressed his willingness to serve. Mr. Lineberry and Mr. Budzinski were unavailable for comment.

Mr. Short moved, seconded by Ms. Angle, to appoint John Driscoll to fill the unexpired term of Commissioner Frank Friedman on the Executive Committee. The motion carried unanimously.

### **Economic Development Administration Update**

Lauren Stuhldreyer, Economic Development Representative with the U.S. Economic Development Administration (EDA), provided an overview of EDA funding opportunities available to the region. Virginia falls within EDA's Philadelphia Regional Office; CSPDC is one of 14 Economic Development Districts among Virginia's 21 planning district commissions, a designation built on the Commission's Comprehensive Economic Development Strategy and requiring a PDC letter of support with any application. Eligible applicants include governmental entities, higher education institutions, Indian tribes, and nonprofits.

- EDA's primary regional funding is Public Works and Economic Adjustment Assistance: Public Works funds construction of publicly owned infrastructure tied to industry (not housing or childcare); Economic Adjustment Assistance is more flexible, typically funding studies and feasibility work.
- Typical local match is 60/40 (70/30 for Buena Vista), rising to 80/20 for a major employer closure or a FEMA-declared disaster.
- Competitive applications show private industry support, a clear employment pipeline, and a concise project narrative.
- Recent Virginia examples: a LENOWISCO PDC supply chain analysis, a training facility renovation at Mountain Gateway Community College, a New River Regional Water Authority infrastructure project, an innovation/maker-space project, and hangar construction at Shenandoah Valley Regional Airport with Blue Ridge Community College.
- EDA's fiscal year runs October–September, with rolling funding; once a year's allocation is exhausted, applications roll to the next fiscal year.

---

## CSPDC Fiscal Year 2027 Work Program (Board Memo #26-07)

Executive Director Cundy introduced CSPDC staff to provide a brief overview of the Commission's FY27 work program by program area.

- **Community & Economic Development:** Director of Planning Jeremy Crute highlighted three broadband projects (over \$17 million) bringing high-speed internet to more than 3,700 households in Bath, Highland, and Rockbridge Counties; water and sewer work in Dayton, Bridgewater, Broadway, Goshen, and Timberville; workforce training support for the Shenandoah Valley Center for Advanced Learning; the childcare data partnership noted above; placemaking projects in Goshen; and a regional aviation innovation corridor study.
- **Environmental Planning:** Regional Planner Rachel Kinzer reported on the Watershed Implementation Plan program (including a no-match Watershed Wellness Mini Grant and recent projects in Lexington and along Lewis Creek), the Regional Flood and Stormwater Resilience Plan (underway with 17 of the Commission's 21 localities, completing this fall), and continued work on the Upper James and Shenandoah River water supply plan updates, expected to conclude in 2029.
- **Housing:** Regional Planner, Philippe Bone reported on housing development (the 48th Habitat for Humanity home now complete in Rockbridge County, 128 affordable units underway in Waynesboro and Harrisonburg, and a third round of Virginia Housing funding ahead), housing preservation work in Bath and Augusta Counties (a CDBG grant and a pending \$65,000 USDA grant application), and continued first-time homebuyer support through Virginia Housing's SPARC program.
- **Transportation:** Program Manager Zach Beard reported that the Commission's two MPOs are each launching a corridor study this year - Frontier Drive in Staunton and Stone Spring/Ridgedale Roads in Rockingham County - alongside an upcoming Long-Range Transportation Plan update and continued work with the Town of Dayton on its comprehensive plan. Transportation Planner Garreth Bartholomew reported on the rural program, including VDOT Ready, Set, Go projects in Grottoes, Mount Crawford, and Timberville, a Route 42 safety assessment, and ongoing coordination with VDOT.
- **Transit and Rideshare:** Ms. Thompson reported a successful FTA triennial review, the transition to newly contracted transit provider, Resource Management Systems (RMS), and upcoming work including a transit marketing campaign, new bus shelters in Augusta and Rockingham Counties, and a full Transit Development Plan update. Ms. Gannon reported that Afton Express will shift into ridership monitoring following last year's schedule change, while the rideshare program builds an employer database to guide outreach to regional employers.

---

Following the presentations, a Commissioner noted involvement in a citizen effort (blueridgerail.org) advocating for passenger rail service to Harrisonburg and encouraged Commissioners to submit comments to DRPT's statewide rail plan, due September 30.

**Intergovernmental Reviews (Board Memo #26-08)**

Ms. Cundy noted that the three intergovernmental reviews included in the packet, all from VADEQ, require no action from the Commission. One review, a draft VPDES permit reissuance for the Mount Sidney Wastewater Treatment Plant in Augusta County, directly affects the CSPDC region.

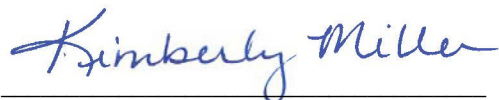
**Other Business**

Acting Chair Bragg reminded Commissioners that the next CSPDC Commission meeting is scheduled for Monday, October 19, 2026. As has become customary, this may be an off-site meeting; the location is to be determined, and she welcomed suggestions.

**Adjournment**

There being no further business, the meeting was adjourned at 8:17 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kimberly Miller". The signature is written in a cursive, flowing style. Below the signature is a horizontal line.

Kimberly Miller, Commission Clerk



October 12, 2026

**TO:** CSPDC Commissioners

**FROM:** Ann Cundy, Executive Director  
Donnie Kern, Finance Director

**SUBJECT:** Preliminary August 31, 2026, Financial Statements

**Balance Sheet Governmental Funds-All Funds-Preliminary**

CSPDC's financial position remains strong. The Balance Sheet (see page 2) provides an overview of assets, liabilities, and fund balances as of August 31, 2026. The PDC experienced an increase in cash and investments of \$1,168,953 and a decrease in Accounts Receivable of \$230,040. Accounts Payable decreased by \$197,899, while Deferred Revenue increased by \$1,136,932 (i.e., expenses not yet incurred). The increase in cash and investments was driven in part by upfront state support for Transit and the collection of PDC annual and special assessments. Deferred Revenue increased due to the collection of cash and investments, as these funds have been received but the related expenses have not yet been incurred. Fund balances increased by \$12,272 as year-to-date revenues exceeded expenses.

**Statement of Revenues and Expenditures-All Funds-Preliminary**

The Statement of Revenues and Expenditures (see page 3) provides an overview of actual and budgeted revenues and expenditures as of August 31, 2026. Revenues totaling \$1,230,331 were realized during the period, exceeding expenditures by \$12,272.

**Statement of Revenues and Expenditures-By Fund-Preliminary**

Revenues and expenditures by fund for the period ending August 31, 2026, are presented on page 4.

**FY26 Audit Update:** Brown Edwards will present the FY26 audit at the December 14th Commission meeting. The PDC received an unmodified audit opinion. Brown Edwards also noted that this was the fastest audit they had ever completed for the PDC. During the audit,

---

we made adjustments related to the Bath Highland VATI program. Retainage had not been accrued since 2022. These adjustments had a neutral impact on revenues and expenses. Restatements to the Schedule of Expenditures of Federal Awards (SEFA) may be forthcoming.

**CENTRAL SHENANDOAH PLANNING DISTRICT COMMISSION**

**BALANCE SHEET: GOVERNMENTAL FUNDS**

|                                            | 08/31/26            | 06/30/26            | \$ Δ              |
|--------------------------------------------|---------------------|---------------------|-------------------|
| <b>ASSETS</b>                              |                     |                     |                   |
| CASH AND INVESTMENTS                       | \$ 5,080,951        | \$ 3,911,998        | \$ 1,168,953      |
| ACCOUNTS RECEIVABLE                        | 2,924,425           | 3,154,465           | (230,040)         |
| PREPAID EXPENSES                           | 51,543              | 25,036              | 26,507            |
| <b>TOTAL ASSETS</b>                        | <b>\$ 8,056,919</b> | <b>\$ 7,091,499</b> | <b>\$ 965,420</b> |
| <b>LIABILITIES</b>                         |                     |                     |                   |
| ACCOUNTS PAYABLE                           | \$ 2,026,688        | \$ 2,224,587        | \$ (197,899)      |
| ACCRUED PAYROLL AND RELATED LIABILITIES    | 67,121              | 53,006              | 14,115            |
| DEFERRED REVENUE                           | 3,876,310           | 2,739,378           | 1,136,932         |
| <b>TOTAL LIABILITIES</b>                   | <b>\$ 5,970,119</b> | <b>\$ 5,016,971</b> | <b>\$ 953,148</b> |
| <b>FUND BALANCES</b>                       |                     |                     |                   |
| RESTRICTED AND COMMITTED FUNDS             | \$ -                | \$ -                | \$ -              |
| OTHER RESOURCES                            | 2,086,800           | 2,074,528           | 12,272            |
| <b>TOTAL FUND BALANCES</b>                 | <b>\$ 2,086,800</b> | <b>\$ 2,074,528</b> | <b>\$ 12,272</b>  |
| <b>TOTAL LIABILITIES AND FUND BALANCES</b> | <b>\$ 8,056,919</b> | <b>\$ 7,091,499</b> | <b>\$ 965,420</b> |

**CENTRAL SHENANDOAH PLANNING DISTRICT COMMISSION**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES: GOVERNMENTAL FUNDS**

|                                      | FISCAL YTD<br>08/31/26 | FY27 BUDGET          | BUDGET<br>REMAINING  |
|--------------------------------------|------------------------|----------------------|----------------------|
| <b>REVENUES</b>                      |                        |                      |                      |
| FEDERAL FUNDING                      | \$ 649,132             | \$ 7,199,913         | \$ 6,550,781         |
| STATE FUNDING                        | 349,214                | 2,041,487            | 1,692,273            |
| LOCAL FUNDING & SERVICES             | 186,051                | 1,739,116            | 1,553,065            |
| MISCELLANEOUS INCOME                 | 45,934                 | 251,351              | 205,417              |
| <b>TOTAL REVENUES</b>                | <b>\$ 1,230,331</b>    | <b>\$ 11,231,867</b> | <b>\$ 10,001,536</b> |
| <b>EXPENDITURES</b>                  |                        |                      |                      |
| WAGES & BENEFITS                     | \$ 298,542             | \$ 1,523,720         | \$ 1,225,178         |
| CONTRACTED SERVICES                  | 789,049                | 4,970,229            | 4,181,180            |
| TRAVEL & MEETINGS                    | 88,869                 | 529,070              | 440,201              |
| COMMUNICATION SERVICES & PRINTING    | 3,854                  | 55,959               | 52,105               |
| OTHER OPERATING EXPENSES             | 40,070                 | 691,525              | 651,455              |
| CAPITAL PURCHASES & OTHER ACTIVITIES | -                      | 75,500               | 75,500               |
| PASS-THROUGH FUNDS                   | (2,325)                | 3,385,864            | 3,388,189            |
| <b>TOTAL EXPENDITURES</b>            | <b>\$ 1,218,059</b>    | <b>\$ 11,231,867</b> | <b>\$ 10,013,808</b> |
| <b>NET CHANGE IN FUND BALANCES</b>   | <b>\$ 12,272</b>       | <b>\$ -</b>          | <b>\$ (12,272)</b>   |

CENTRAL SHENANDOAH PLANNING DISTRICT COMMISSION  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES: BY GOVERNMENTAL FUNDS

|                                    | FISCAL YTD<br>08/31/26 | FY27 BUDGET<br>GENERAL<br>FUND | FY27 BUDGET<br>REMAINING | FISCAL YTD<br>08/31/26 | FY27 BUDGET<br>ARC<br>FUND | FY27 BUDGET<br>REMAINING | FISCAL YTD<br>08/31/26 | FY27 BUDGET<br>EDA<br>FUND | FY27 BUDGET<br>REMAINING | FISCAL YTD<br>08/31/26 | FY27 BUDGET<br>HRMPO<br>FUND | FY27 BUDGET<br>REMAINING | FISCAL YTD<br>08/31/26 | FY27 BUDGET<br>SAWMPO<br>FUND | FY27 BUDGET<br>REMAINING | FISCAL YTD<br>08/31/26 | FY27 BUDGET<br>TRANSIT<br>FUND | FY27 BUDGET<br>REMAINING |
|------------------------------------|------------------------|--------------------------------|--------------------------|------------------------|----------------------------|--------------------------|------------------------|----------------------------|--------------------------|------------------------|------------------------------|--------------------------|------------------------|-------------------------------|--------------------------|------------------------|--------------------------------|--------------------------|
| <b>REVENUES</b>                    |                        |                                |                          |                        |                            |                          |                        |                            |                          |                        |                              |                          |                        |                               |                          |                        |                                |                          |
| FEDERAL FUNDING                    | \$ 17,562              | \$2,989,864                    | \$ 2,972,302             | \$ 14,728              | \$ 64,700                  | \$ 49,972                | \$ 9,731               | \$ 70,000                  | \$ 60,269                | \$ 31,536              | \$ 392,800                   | \$ 361,264               | \$ 31,469              | \$ 383,199                    | \$ 351,730               | \$ 544,105             | \$ 3,299,350                   | \$ 2,755,245             |
| STATE FUNDING                      | 39,622                 | 911,551                        | 871,929                  |                        | -                          | -                        |                        | -                          | -                        | 3,942                  | 49,100                       | 45,158                   | 3,934                  | 47,900                        | 43,966                   | 301,716                | 1,032,936                      | 731,220                  |
| LOCAL FUNDING & SERVICES           | 97,272                 | 399,008                        | 301,736                  | 14,728                 | 64,700                     | 49,972                   | 6,487                  | 46,667                     | 40,180                   | 3,942                  | 49,100                       | 45,158                   | 3,934                  | 47,900                        | 43,966                   | 59,688                 | 1,131,741                      | 1,072,053                |
| USE OF MONEY & PROPERTY            | 27,480                 | 110,713                        | 83,233                   |                        | -                          | -                        |                        | -                          | -                        |                        | -                            | -                        |                        | -                             | -                        | 18,454                 | 140,638                        | 122,184                  |
| OTHER INCOME                       | -                      | -                              | -                        |                        | -                          | -                        |                        | -                          | -                        |                        | -                            | -                        |                        | -                             | -                        |                        | -                              | -                        |
| <b>TOTAL REVENUES</b>              | <b>\$ 181,936</b>      | <b>\$ 4,411,136</b>            | <b>\$ 4,229,200</b>      | <b>\$ 29,457</b>       | <b>\$ 129,400</b>          | <b>\$ 99,943</b>         | <b>\$ 16,218</b>       | <b>\$ 116,667</b>          | <b>\$ 100,449</b>        | <b>\$ 39,420</b>       | <b>\$ 491,000</b>            | <b>\$ 451,580</b>        | <b>\$ 39,336</b>       | <b>\$ 478,999</b>             | <b>\$ 439,663</b>        | <b>\$ 923,963</b>      | <b>\$ 5,604,665</b>            | <b>\$ 4,680,702</b>      |
| <b>EXPENSES</b>                    |                        |                                |                          |                        |                            |                          |                        |                            |                          |                        |                              |                          |                        |                               |                          |                        |                                |                          |
| WAGES & BENEFITS                   | \$ 157,900             | \$ 708,767                     | \$ 550,867               | \$ 19,872              | \$ 85,649                  | \$ 65,777                | \$ 9,949               | \$ 72,360                  | \$ 62,411                | \$ 24,039              | \$ 166,951                   | \$ 142,912               | \$ 24,115              | \$ 206,298                    | \$ 182,183               | \$ 62,667              | \$ 283,695                     | \$ 221,028               |
| CONTRACTED SERVICES                | 49,952                 | 126,380                        | 76,428                   | -                      | -                          | -                        |                        | 1,100                      | 1,100                    | 150                    | 207,000                      | 206,850                  | 150                    | 130,000                       | 129,850                  | 738,797                | 4,505,749                      | 3,766,952                |
| TRAVEL & MEETINGS                  | 11,193                 | 37,582                         | 26,389                   | 244                    | 3,500                      | 3,256                    | 626                    | 3,000                      | 2,374                    | 1,443                  | 9,300                        | 7,857                    | 1,246                  | 9,450                         | 8,204                    | 74,116                 | 466,238                        | 392,122                  |
| COMMUNICATION & PRINTING           | 2,686                  | 30,309                         | 27,623                   | -                      | -                          | -                        |                        | 200                        | 200                      | -                      | 300                          | 300                      | -                      | 500                           | 500                      | 1,168                  | 24,650                         | 23,482                   |
| OTHER EXPENDITURES                 | 16,737                 | 505,258                        | 488,521                  | -                      | -                          | -                        | 967                    | 6,000                      | 5,033                    | 2,490                  | 28,979                       | 26,489                   | 2,490                  | 35,787                        | 33,297                   | 17,386                 | 191,000                        | 173,614                  |
| INDIRECT CHARGES                   | (66,103)               | (383,024)                      | (316,921)                | 9,341                  | 40,251                     | 30,910                   | 4,676                  | 34,007                     | 29,331                   | 11,298                 | 78,470                       | 67,172                   | 11,334                 | 96,964                        | 85,630                   | 29,453                 | 133,333                        | 103,880                  |
| PASS-THROUGH FUNDS                 | (2,325)                | 3,385,864                      | 3,388,189                |                        |                            | -                        |                        |                            | -                        |                        | -                            | -                        |                        |                               | -                        |                        |                                | -                        |
| <b>TOTAL EXPENSES</b>              | <b>\$ 170,042</b>      | <b>\$ 4,411,136</b>            | <b>\$ 4,241,094</b>      | <b>\$ 29,457</b>       | <b>\$ 129,400</b>          | <b>\$ 99,943</b>         | <b>\$ 16,218</b>       | <b>\$ 116,667</b>          | <b>\$ 100,449</b>        | <b>\$ 39,420</b>       | <b>\$ 491,000</b>            | <b>\$ 451,580</b>        | <b>\$ 39,336</b>       | <b>\$ 478,999</b>             | <b>\$ 439,663</b>        | <b>\$ 923,586</b>      | <b>\$ 5,604,665</b>            | <b>\$ 4,681,079</b>      |
| <b>NET CHANGE IN FUND BALANCES</b> | <b>\$ 11,894</b>       | <b>\$ -</b>                    |                          | <b>\$ -</b>            | <b>\$ -</b>                |                          | <b>\$ -</b>            | <b>\$ -</b>                |                          | <b>\$ -</b>            | <b>\$ -</b>                  |                          | <b>\$ -</b>            | <b>\$ -</b>                   |                          | <b>\$ 377</b>          | <b>\$ -</b>                    |                          |



October 12, 2026

**TO:** CSPDC Commissioners

**FROM:** Ann Cundy, Executive Director

**SUBJECT:** Board Action Form #26-14  
Rural Health Transformation Program, Subrecipient Agreement with DMAS

### **Recommendation**

Adopt the Resolution authorizing the CSPDC to execute Subrecipient Agreement No. RHT26-018-PDC6 with the Virginia Department of Medical Assistance Services (DMAS) to implement the Connected Care, Closer to Home – Mobile and Hybrid Care Implementation sub-initiative of the Rural Health Transformation Program; to advertise a Request for Applications (RFA) for rural healthcare providers in the combined CSPDC, NRVRC, and RVARC service areas; and to contract with the New River Valley Regional Commission for administration of awarded projects located within its service area.

### **Executive Summary**

The Rural Health Transformation Program (RHTP) is a federal program administered by the Centers for Medicare & Medicaid Services (CMS) that supports state-led strategies to expand access to care in rural communities, strengthen the rural health workforce, and modernize rural facilities and technology. DMAS, as the Commonwealth's designated State Medicaid Agency, is the prime recipient and pass-through entity for Virginia's RHTP award.

DMAS has organized Virginia's CMS-approved program around a set of core initiatives. One of these, Connected Care, Closer to Home, includes the Mobile and Hybrid Care Implementation sub-initiative. Rather than administering that sub-initiative directly, DMAS is delivering it through Planning District Commissions and Regional Commissions, which hold established relationships with local governments and healthcare providers. DMAS has offered the CSPDC a subrecipient agreement to serve in that role.

Under the Agreement, the CSPDC would receive a subaward of up to \$11,813,913 for Budget Period 1 and would run a competitive process to award sub-grants to healthcare providers serving qualified rural areas. Approximately \$11.7 million of that amount passes through to those providers. The CSPDC would be responsible for determining applicant eligibility, executing sub-grant agreements, and carrying out the monitoring and reporting obligations required by CMS and DMAS.

---

## Scope of the Sub-Initiative

Mobile and Hybrid Care expands access to primary, preventive, specialty, and diagnostic care by bringing services closer to where rural Virginians live and work. Eligible project types include mobile care units, telehealth kiosks, “clinics in a box,” electronic consultations, rural care hubs, and other technology-enabled care delivery models. Allowable uses of funds include:

- Equipment, such as vans for mobile units and screening or basic diagnostic equipment,
- Initial, time-limited personnel costs,
- Data infrastructure needed for mobile and hybrid care models,
- Minor renovations to existing buildings,
- Technical assistance for development of care and value-based payment models, and
- Training for physicians and clinical staff.

## Service Area

The scope of work assigns the CSPDC a combined service area covering three regions. The New River Valley Regional Commission (NRVRC) and the Roanoke Valley-Alleghany Regional Commission (RVARC) did not have the capacity to elect to serve as subrecipients for the RHTP, and DMAS has asked the CSPDC to serve as the subrecipient on behalf of all three. The combined area includes:

- **Central Shenandoah:** Augusta, Bath, Highland, Rockbridge, and Rockingham Counties and the Cities of Buena Vista, Harrisonburg, Lexington, Staunton, and Waynesboro;
- **New River Valley:** Floyd, Giles, and Montgomery Counties and the City of Radford; and
- **Roanoke Valley-Alleghany:** Alleghany, Botetourt, Craig, Franklin, and Roanoke Counties and the Cities of Covington, Roanoke, and Salem.

Funds must directly benefit rural areas. Projects located within the NRVRC service area would be administered by the NRVRC under contract to the CSPDC.



## **RESOLUTION**

### **Central Shenandoah Planning District Commission Resolution Authorizing Execution of a Subrecipient Agreement with the Virginia Department of Medical Assistance Services for Implementation of the Rural Health Transformation Program's Connected Care, Closer to Home – Mobile and Hybrid Care Sub-Initiative**

**WHEREAS**, the Rural Health Transformation Program (RHTP) is a federal program administered by the Centers for Medicare & Medicaid Services (CMS) that supports state-led strategies to expand access to care in rural communities, strengthen the rural health workforce, modernize rural facilities and technology, and support innovative models that bring high-quality, dependable care to rural residents; and

**WHEREAS**, CMS has made a federal award to the Virginia Department of Medical Assistance Services (DMAS) under the RHTP, in the amount of \$189.5 million for budget period 1, and DMAS, serves as the federally designated prime recipient and pass-through entity for those funds; and

**WHEREAS**, DMAS has organized the Commonwealth's CMS-approved RHTP scope around a set of core initiatives, one of which — Connected Care, Closer to Home — includes the Mobile and Hybrid Care Implementation sub-initiative, which expands access to primary, preventive, specialty, and diagnostic care by combining mobile care delivery with technology-enabled solutions that bring services closer to where rural Virginians live and work; and

**WHEREAS**, DMAS has elected to implement the Mobile and Hybrid Care Implementation sub-initiative in partnership with Planning District Commissions across the Commonwealth, which maintain established relationships with the local governments and healthcare providers in their respective service areas; and

**WHEREAS**, DMAS has offered the CSPDC Subrecipient Agreement No. RHT26-018-PDC6, providing a subaward in an amount not to exceed \$11,813,913 for budget period 1, of which approximately \$11.7 million is to be awarded competitively as sub-grants to healthcare providers serving qualified rural areas and

**WHEREAS**, under the terms of the Agreement the CSPDC is responsible for conducting a competitive selection process, determining eligibility for program participation, executing agreements with downstream subrecipients, and fulfilling the oversight, performance monitoring, and reporting responsibilities required by CMS and DMAS; and

**WHEREAS**, the CSPDC has reviewed the Agreement and its exhibits and finds that participation in the Mobile and Hybrid Care Implementation sub-initiative is consistent with the CSPDC's

---

regional mission and will expand access to healthcare services in the rural communities of the Central Shenandoah, New River Valley, and Roanoke Valley-Alleghany regions.

**NOW, THEREFORE BE IT RESOLVED** that the Central Shenandoah Planning District Commission (CSPDC) is authorized to enter into Subrecipient Agreement No. RHT26-018-PDC6 with the Virginia Department of Medical Assistance Services to implement the Connected Care, Closer to Home – Mobile and Hybrid Care Implementation sub-initiative of the Rural Health Transformation Program, and to accept and administer the associated subaward funds in accordance with the terms of the Agreement and all applicable federal and state requirements; and

**BE IT FURTHER RESOLVED** that CSPDC staff are authorized to develop and advertise a Request for Applications (RFA) making Rural Health Transformation Program funds available to healthcare providers located within the service areas of the CSPDC, the New River Valley Regional Commission, and the Roanoke Valley-Alleghany Regional Commission, and to conduct the competitive review and selection process required under the Agreement; and

**BE IT FURTHER RESOLVED** that the CSPDC is authorized to contract with the New River Valley Regional Commission to administer awarded Rural Health Transformation Program projects located within the NRVRC's service area;; and

**BE IT FURTHER RESOLVED** that the CSPDC is authorized to execute sub-grant agreements with the healthcare providers selected through the competitive process, and to carry out the monitoring, reporting, and recordkeeping obligations applicable to those sub-grants; and

**BE IT FINALLY RESOLVED** that Ann W. Cundy, Executive Director, CSPDC, is authorized to sign the Subrecipient Agreement, any subsequent amendments concerning allocations for Budget Periods 2 through 5, and other appropriate documents related to the Rural Health Transformation Program.

Adopted by the CSPDC this 19th day of October, 2026.

APPROVED:

ATTEST:

---

Carolyn Bragg  
CSPDC Chair

---

Kimberly Miller  
Clerk of the Commission



---

October 12, 2026

**TO:** CSPDC Commissioners

**FROM:** Ann Cundy, Executive Director

**SUBJECT:** Board Action Form #26-15  
Virginia Eviction Reduction Program, Grant Application to DHCD

**Recommendation**

Adopt the Resolution supporting the CSPDC's application to the Virginia Department of Housing and Community Development (DHCD) for funding through the Virginia Eviction Reduction Program (VERP) for the 2027–2028 grant cycle; authorizing the CSPDC, if awarded, to accept and administer the grant and to execute subgrantee agreements with Valley Community Services Board, the Rockbridge Area Relief Association, and Blue Ridge Legal Services; and authorizing the Executive Director to sign the grant agreement and related documents.

**Executive Summary**

VERP is a competitive grant program administered by DHCD that funds local and regional efforts to prevent evictions before they are filed and to divert eviction cases once they reach court. The 2026 General Assembly made VERP a permanent program through Chapter 164 of the 2026 Acts of Assembly (HB 527) and directed DHCD to expand it to underserved regions. DHCD will distribute up to \$17.5 million statewide for the 2027–2028 grant cycle, which runs from January 1, 2027 through December 31, 2028. Contracts are administered annually, and second-year funding depends on first-year performance and state appropriation.

CSPDC staff prepared a regional application on behalf of the Counties of Augusta and Rockbridge and the Cities of Buena Vista, Lexington, Staunton, and Waynesboro, which was submitted to DHCD by the October 9, 2026 deadline. The CSPDC would serve as lead grantee and fiscal agent, administering the grant, managing subgrantee agreements, processing reimbursements, and carrying out the compliance monitoring and reporting required by DHCD. Three partner organizations would deliver services as subgrantees, and each has submitted a signed letter of intent.

---

The application requests \$1,263,397 for the grant cycle. Most of this funding would pass through to the subgrantees for direct rental assistance, stabilization services, and program staff. The program operates on a reimbursement basis, and no local match is required.

### **Required Program Activities**

VERP grantees must provide both eviction prevention and eviction diversion services, including:

- Rent assistance for arrears, current rent, and prospective rent, up to six months per household per year,
- Stabilization services, such as utilities, transportation, childcare, and medical expenses,
- Referrals to wraparound services,
- Data-driven, proactive outreach to households at risk of eviction,
- Pre-hearing support and on-site court navigation in each General District Court, and
- Systems change through local coordination with courts, landlords, and service providers.

### **Service Areas and Partners**

The program would be organized into two service areas, each with a local provider of rent assistance and stabilization services, with legal support covering both areas:

- **Valley Community Services Board (VCSB):** rent assistance, stabilization services, and wraparound referrals for the City of Staunton, Augusta County, and the City of Waynesboro;
- **Rockbridge Area Relief Association (RARA):** rent assistance, stabilization services, and wraparound referrals for Rockbridge County and the Cities of Lexington and Buena Vista; and
- **Blue Ridge Legal Services (BRLS):** pre-hearing support and on-site court navigation in both service areas.

DHCD anticipates announcing awards in early December 2026 and executing contracts in mid-December 2026.



## **RESOLUTION**

### **Central Shenandoah Planning District Commission Resolution Supporting the Submission of an Application to the Virginia Department of Housing and Community Development for the Virginia Eviction Reduction Program and Authorizing Execution of a Grant Agreement and Subgrantee Agreements**

**WHEREAS**, the Virginia Eviction Reduction Program (VERP) is a competitive grant program administered by the Virginia Department of Housing and Community Development (DHCD), which the 2026 General Assembly established as a permanent program through Chapter 164 of the 2026 Acts of Assembly (HB 527), directing DHCD to promote housing stability, identify factors that contribute to eviction filings, and provide interventions to prevent or divert evictions; and

**WHEREAS**, DHCD has made available up to \$17.5 million in state grant funds for the 2027–2028 VERP grant cycle, running from January 1, 2027 through December 31, 2028, to support regional programs providing eviction prevention, eviction diversion, and housing stabilization services to households at risk of eviction; and

**WHEREAS**, the Central Shenandoah Planning District Commission (CSPDC) is a public entity established by the Virginia General Assembly pursuant to § 15.2-4207 of the Code of Virginia for the purpose of encouraging and facilitating local government cooperation and state-local cooperation in addressing, on a regional basis, problems of greater than local significance, including the functional areas of human services and economic and physical infrastructure development; and

**WHEREAS**, the CSPDC has submitted an application to DHCD, as lead grantee, requesting \$1,263,397 in VERP funding to serve the Counties of Augusta and Rockbridge and the Cities of Buena Vista, Lexington, Staunton, and Waynesboro; and

**WHEREAS**, Valley Community Services Board, the Rockbridge Area Relief Association, and Blue Ridge Legal Services have each submitted letters of intent to serve as subgrantees to the CSPDC, with Valley Community Services Board and the Rockbridge Area Relief Association providing rent assistance, stabilization services, and wraparound referrals in their respective service areas, and Blue Ridge Legal Services providing pre-hearing support and on-site court navigation throughout the region; and

**WHEREAS**, if awarded, the CSPDC would be responsible for administering the grant, executing and monitoring subgrantee agreements, processing reimbursements, and fulfilling the reporting and compliance requirements established by DHCD; and

---

**WHEREAS**, the CSPDC finds that participation in VERP is consistent with the CSPDC’s regional mission and will help households in the Central Shenandoah region remain stably housed.

**NOW, THEREFORE BE IT RESOLVED** that the Central Shenandoah Planning District Commission (CSPDC) supports and ratifies the submission of its application to the Virginia Department of Housing and Community Development for funding through the Virginia Eviction Reduction Program for the 2027–2028 grant cycle; and

**BE IT FURTHER RESOLVED** that, if the application is approved, the CSPDC is authorized to accept and administer the VERP grant funds in accordance with the terms of the grant agreement and all applicable state requirements; and

**BE IT FURTHER RESOLVED** that the CSPDC is authorized to enter into subgrantee agreements with Valley Community Services Board, the Rockbridge Area Relief Association, and Blue Ridge Legal Services to deliver VERP services, and to carry out the monitoring, reporting, and recordkeeping obligations applicable to those agreements; and

**BE IT FINALLY RESOLVED** that Ann W. Cundy, Executive Director, CSPDC, is authorized to sign the grant agreement, the subgrantee agreements, any subsequent amendments, including those concerning second-year (2028) funding, and other appropriate documents related to the Virginia Eviction Reduction Program.

Adopted by the CSPDC this 19th day of October, 2026.

APPROVED:

ATTEST:

---

Carolyn Bragg  
CSPDC Chair

---

Kimberly Miller  
Clerk of the Commission



October 12, 2026

**TO:** CSPDC Commissioners

**FROM:** Ann Cundy, Executive Director

**SUBJECT:** Board Action Form #26-16  
Remote Electronic Participation and All-Virtual Meeting Policy

**Recommendation**

Approve the Remote Electronic Participation and All-Virtual Meeting Policy for FY 2027.

**Executive Summary**

The Virginia Freedom of Information Act ([subsection B of § 2.2-3708.3](#)) requires that boards like the Commission have a Remote Electronic Participation and All-Virtual Meeting policy that is reviewed and readopted annually.

This policy has two purposes:

- 1) To provide for the CSPDC to permit a member to participate in a Commission meeting through electronic communication means from a remote location, and
- 2) To allow the Commission to conduct all-virtual meetings, in the manner allowed by the Virginia Freedom of Information Act (FOIA) and as set out in this policy.

The most recent General Assembly amendment to Virginia's FOIA law in 2024 provides that for purposes of determining whether a quorum is physically assembled, an individual member of a public body who is a person with a disability or a caregiver, and uses remote participation counts toward the quorum as if the individual was physically present.

The amendment also established the number of all-virtual public meetings that public bodies (with certain exceptions) may convene in a calendar year. That number is no more than two times per calendar year, or 50 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.

The participation policy adopted by a public body, as required by FOIA, shall not prohibit or restrict any individual member of a public body who is participating in an all-virtual meeting or who is using remote participation from voting on matters before the public body.

---

CSPDC previously approved the Remote Electronic Participation and All-Virtual Meeting Policy at its October 2025 meeting.

**Attachment**

Remote Electronic Participation and All-Virtual Meeting Policy



## **REMOTE ELECTRONIC PARTICIPATION and ALL-VIRTUAL MEETING POLICY**

### **INTRODUCTION**

This policy has two purposes. The first is to provide for the Central Shenandoah Planning District Commission (CSPDC) to permit a member to participate in a Commission meeting through electronic communication means from a remote location, and the second is to allow the Commission to conduct all-virtual meetings, in the manner allowed by the Virginia Freedom of Information Act (FOIA) and as set out in this policy.

### **POLICY**

It is the policy of Central Shenandoah Planning District Commission (CSPDC) that individual members of the CSPDC may participate in CSPDC meetings by electronic communication as permitted by subsection B of § 2.2-3708.3 of the Code of Virginia. This policy shall apply to the entire membership without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

In order for an individual member to participate from a remote location as authorized by § 2.2-3708.3 B, a quorum of the Commission must be physically assembled at the primary or central meeting location. When such individual participation is due to a personal matter, set out in section A.4, below, such participation is limited to two meetings per calendar year or 25 percent of the meetings held per calendar year, rounded up to the next whole number, whichever is greater.

Further, it is the policy of the CSPDC that the Commission may hold all-virtual public meetings pursuant to subsection C of § 2.2-3708.3 of the Code of Virginia. Such all-virtual public meetings are limited to two meetings per calendar year or 50 percent of the meetings held per calendar year, rounded up to the next whole number, whichever is greater. An all-virtual public meeting may not be held consecutively with another all-virtual public meeting.

This policy shall apply to the Commission and to all committees created by or under the authority of the Commission.

---

## **REMOTE ELECTRONIC PARTICIPATION BY COMMISSION MEMBERS**

"Remote participation" means participation by an individual member of a public body by electronic communication means in a public meeting where a quorum of the public body is otherwise physically assembled.

"Electronic communication" means the use of technology having electrical, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities to transmit or receive information.

### A. Notification of Inability to Attend Because of Disability, Medical Condition, Location or Personal Matter

In advance of the meeting at which remote participation is requested, the member shall notify the Chair or Executive Director that he or she is unable to attend the meeting

- 1) due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance;
- 2) because a family member's medical condition requires the member to provide care for such family member;
- 3) because such member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting; or
- 4) due to a personal matter. The member must identify with specificity the nature of the personal matter and may not use remote participation due to personal matters more than two meetings per calendar year, or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.

### B. Quorum Physically Assembled; Approval of Remote Electronic Participation

A quorum of the Commission must be physically assembled at the primary or central meeting location. The Commissioners present must approve of the remote electronic participation in order for the member to participate remotely; however, the decision shall be based solely on the criteria in Section A, without regard to the identity of the member or items that will be considered or voted on during the meeting. For purpose of determining whether a quorum is physically assembled, a member who is remotely participating due to that member having a disability, as defined in Virginia Code § 51.5-40.1, or caring for a family member with a disability, shall be counted as physically present.

### C. Record of Action

The Commission shall record in its minutes the remote location from which a member participated. The minutes also shall reflect the specific nature of the personal matter; the disability or medical condition; the fact that a family member's medical condition that required the member to provide care for such family member, thereby preventing their physical attendance; or that that such member's principal residence is more than 60 miles

---

from the meeting location identified in the required notice for such meeting. If the absent member's remote participation is disapproved because participation would violate this policy, the disapproval shall be recorded in the Commission's minutes with specificity.

### **ALL-VIRTUAL MEETINGS**

"All-virtual public meeting" means a public meeting (i) conducted by the CSPDC or its committees (hereinafter public body), using electronic communication means, (ii) during which all members of the public body who participate do so remotely rather than being assembled in one physical location, and (iii) to which public access is provided through electronic communication means.

When holding an all-virtual public meeting, the CSPDC or committee shall follow the requirements of this policy, other meeting requirements under FOIA, and the following statutory requirements:

- 1) An indication of whether the meeting will be an in-person or all-virtual public meeting is included in the required meeting notice along with a statement notifying the public that the method by which a public body chooses to meet shall not be changed unless the public body provides a new meeting notice in accordance with the provisions of § 2.2-3707;
- 2) Public access to the all-virtual public meeting is provided via electronic communication means;
- 3) The electronic communication means used allows the public to hear all members of the public body participating in the all-virtual public meeting and, when audio-visual technology is available, to see the members of the public body as well. When any member of the CSPDC or any of its committees has audio-visual technology available, and electronic communication is being used to establish a quorum, that member shall be considered absent from any portion of a meeting during which visual communication with the member is voluntarily disconnected or otherwise fails or during which audio communication involuntarily fails;
- 4) A phone number or other live contact information is provided to alert the public body if the audio or video transmission of the meeting provided by the public body fails, the public body monitors such designated means of communication during the meeting, and the public body takes a recess until public access is restored if the transmission fails for the public;
- 5) A copy of the proposed agenda and all agenda packets and, unless exempt, all materials furnished to members of a public body for a meeting is made available to the public in electronic format at the same time that such materials are provided to members of the public body;

- 
- 6) The public is afforded the opportunity to comment through electronic means, including by way of written comments, at those public meetings when public comment is customarily received;
  - 7) No more than two members of the public body are together in any one remote location unless that remote location is open to the public to physically access it;
  - 8) If a closed session is held during an all-virtual public meeting, transmission of the meeting to the public resumes before the public body votes to certify the closed meeting as required by subsection D of § [2.2-3712](#);
  - 9) The public body does not convene an all-virtual public meeting (i) more than two times per calendar year or 50 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater, or (ii) consecutively with another all-virtual public meeting; and
  - 10) Minutes of all-virtual public meetings held by electronic communication means are taken as required by § [2.2-3707](#) and include the fact that the meeting was held by electronic communication means and the type of electronic communication means by which the meeting was held. If a member's participation from a remote location pursuant to this subsection is disapproved because such participation would violate the policy adopted pursuant to subsection D, such disapproval shall be recorded in the minutes with specificity.

Updates to and readoption of this policy shall occur at least once annually.